Nightingale2020 Conference - Privacy Notice

Dods Parliamentary Communications Limited (“Dods”), is responsible as data controller for the processing of personal data you provide when you register for Florence Nightingale Conference 2020. It is made under Articles 13 and/or 14 of the General Data Protection Regulation (“GDPR”). For the purposes of this notice, both Dods and The Florence Nightingale Foundation are Data Controllers as defined under the GDPR.

The data

We will process the following personal data: your title, first name, last name, job title, work landline, work mobile number, Twitter handle, profession, grade, management position, accessibility requirements and dietary requirements.

Dods and The Florence Nightingale Foundation may photograph or film parts of the event, including group and crowd shots.

Purpose

By registering for Florence Nightingale Conference 2020, you are providing Dods with your personal data and contact information as requested in the online booking form.

Dods and The Florence Nightingale Foundation will use your personal data to hold the Florence Nightingale Conference 2020, and this will include to:

- register and facilitate your attendance at Florence Nightingale Conference 2020
- analyse attendance at Florence Nightingale Conference 2020 and any subsequent communications in relation to the event
- to provide you with updates and details relating to Florence Nightingale Conference 2020
- manage delegate and customer contacts, queries, complaints or disputes
- record images and video to make a record of the event, and to produce promotional material to advertise the event and to promote future Florence Nightingale Conference 2020
- handle any legal claims or regulatory proceedings and ensure legal and regulatory compliance

Where you provide Dods with any information on your dietary requirements in the online booking form you consent for Dods, the venue and/or the catering provider to process this information for the purpose of providing you with catering services.

Dods will also use your data for the purposes of marketing to:

- provide you with updates relating to Florence Nightingale Conference 2020;
- inform you about similar events Dods intend to hold in the future;
- market certain goods or services which Dods believe will be of relevance or interest to you;
- improve existing products and services and develop new products and services; and
- photograph and/or film the event for business and promotional purposes.

This will include contacting you from time to time by email or phone.

You have the right to object to the processing of your personal data where it is based in legitimate interests. Please see the unsubscribe link provided in our email marketing or contact us at the address below to object to any of our processing.
Dods may provide your data to other companies within its group for the purposes set out above. Further information on how Dods hold and treat your data can be found at http://www.dodsgroup.com/privacy-policy

**Legal basis of processing**

The legal basis relied on by The Florence Nightingale Foundation and Dods for processing your personal data in relation to holding the event, and to and promoting it, is out of necessity for the performance of a contract in which you are a party, which is your event booking.

The legal basis relied on by The Florence Nightingale Foundation and Dods for processing your personal data in relation to taking photographs and videos of the event is legitimate interests. The legitimate interests are in having a record of the event and the means to promote the event, including in future years.

The legal basis relied on by Dods for processing your personal data for marketing purposes is legitimate interests. Dods’s legitimate interests are to promote and enhance its business and events and those of third parties, and to monitor the effectiveness of its promotional campaigns.

Where you have signed up to attend a sponsored session, we may pass on your registration details, including contact information, on to the relevant third-party sponsor who may contact you from time to time for marketing purposes. The sponsor of the session will be made clear in the online agenda.

To the extent that you provide, in the entry form, special categories of data revealing health, the legal basis for our processing your special category personal data is that:

- processing is necessary for the purposes of carrying out obligations and exercising specific rights of the controller and of the data subject in the field of social protection law.

**Third Parties**

We may also provide your personal data to third party sub-processors, such as the event sponsors, exhibitors and partners (please see here), event venue, our online bookings/registration service provider or catering service providers, to the extent necessary to facilitate your attendance at the event and to fulfil our contractual obligations to you. We will never provide your data to third parties for the purposes of marketing without your consent.

As your personal data will be stored on our IT infrastructure it will also be shared with our data processors who provide email, document management, and storage services (including cloud hosting).

As part of your registration process, you will be provided with an electronic badge from our registration provider, who has an electronic link to the Eventsforce booking system. All data is stored securely within the United Kingdom.

You may voluntarily provide your badge directly to event sponsors or other third parties at the event to be scanned, which will provide them with your registration details (including your contact information). This privacy notice does not cover how your data will be used by those sponsors or third parties, and you should consult the privacy notices of those organisations.

**Retention**

Your personal data will be kept by us for three years from last contact.

**Your Rights**
• You have the right to request information about how your personal data are processed, and to request a copy of that personal data.
• You have the right to request that any inaccuracies in your personal data are rectified without delay.
• You have the right to request that any incomplete personal data are completed, including by means of a supplementary statement.
• You have the right to request that your personal data are erased if there is no longer a justification for them to be processed.
• You have the right in certain circumstances (for example, where accuracy is contested) to request that the processing of your personal data is restricted.
• You have the right to object to the processing of your personal data where processing is based on legitimate interests (see above).
• You have an absolute right to object to the processing of your personal data being used for direct marketing purposes, and to withdraw consent for third party advertising.
• You have the right to request a copy of any personal data you have provided, and for it to be provided in a structured, commonly used machine-readable format.

Please contact us at the following addresses if you would like to exercise any of these rights or have any queries regarding our use of your data.

**International Transfers**
As your personal data is stored on our IT infrastructure, and shared with our data processors, it may be transferred and stored securely outside the European Union. Where that is the case it will be subject to equivalent legal protection using Model Contract Clauses.

**Contact Details**
The data controllers for your personal data are The Florence Nightingale Foundation and Dods Parliamentary Communications Limited. The contact details for the controllers are:

The Florence Nightingale Foundation
11-13 Dean’s Mews
Cavendish Square
Marylebone
London
W1G 0AN

Dods Parliamentary Communications Limited
11th Floor
The Shard
32 London Bridge Street
London
SE1 9SG
E: DataProtection@dodsgroup.com

If you have any questions, comments, or requests regarding this Privacy Notice or our practices relating to use of your personal information, please contact Dods at dataprotection@dodsgroup.com.

Dods are committed to safeguarding and respecting your personal information and privacy. We are registered with the Information Commissioner with registration number Z8858854.

**Complaints**
If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

*Information Commissioner’s Office*
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
0303 123 1113
casework@ico.org.uk